



ROOSEVELT PUBLIC LIBRARY

BOARD OF TRUSTEES MINUTES (APPROVED)

27 West Fulton Avenue Roosevelt, NY 11575

Phone: 516-377-0222 www.rooseveltlibrary.org

REGULAR MEETING WEDNESDAY, FEBRUARY 6, 2019

The regular monthly meeting of the Roosevelt Public Library Board of Trustees was held on Wednesday, February 6, 2019 at the Roosevelt Public Library Auditorium. These minutes are a summary, not a transcript of the discussion that took place at this meeting.

TRUSTEES PRESENT: Francis Abel, Laurette Gregory, Ann Hickson, Reverend Gerald Smith and Lauren Taylor

BOARD PERSONNEL PRESENT: Dr. Lambert Shell (Director), Ghenya Grant Esq., (Attorney) Hashabah Abdul-Hakim (Treasurer/Secretary) and Stacey Smith-Brown (Secretary)

COMMUNITY MEMBERS PRESENT: Community members were in attendance.

CALL TO ORDER

Trustee Gregory called the meeting to order at 7:49 p.m. The Pledge of Allegiance was recited.

MINUTES

Trustee Hickson moved the approval of the minutes of the January 9, 2019 meeting of the Board. The motion was seconded by Trustee Taylor, which passed unanimously.

TREASURER'S REPORT

The following General Funds for the month of January 2019 were approved via a motion made by Trustee Taylor and seconded by Trustee Abel, which passed unanimously.

Sterling – Operating Account	\$-6,706.61
Sterling – Payroll Account	\$55,814.07
Sterling – General Funds	\$56,547.90
Sterling – Sec. 125 Plan	\$258.60
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Total Current Assets	\$105,913.96

WARRANTS

The following warrants for January 2019 were tabled until further discussion.

<u>Name of Account</u>	<u>Check Range</u>	<u>Total</u>
Sterling Now Account	1212 – 1286	\$315,284.11
	<u>Payroll Account</u>	
Sterling Direct Deposits	V1962551 – V1981259	\$45,688.56
Sterling Regular P/R	131890 – 131908	\$6,023.00
Cafeteria Section 125	Auto Debit (2 Pay period)	\$124.00
Taxes on Payroll	Impound Taxes (2 Pay periods)	\$20,303.61
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Total Expenditures for January 2019		\$399,147.48

DIRECTOR'S REPORT

Director Dr. L. Shell gave the Director's report for the month of January which highlighted some of the following:

- Programs: Roosevelt school visits to students by Youth Services Librarian and other Outreach programs, Job Fairs, Movies, and One-on-One Computer classes.
- The success of Project REAL.
- The hiring of new staff.
- RFP for contracted services

OLD BUSINESS N/A**NEW BUSINESS****LIBRARY BY-LAWS RESOLUTION**

BE IT RESOLVED, THAT Article IV of the By-Laws of the Roosevelt Public Library be amended to state: "The regular meeting shall be held on the first Wednesday of the month at the Roosevelt Public Library, unless otherwise designated by resolution of the Board at its annual Reorganization Meeting."

BE IT FURTHER RESOLVED, that all other provisions contained in Article IV, Section 1 of the By-Laws shall remain the same; and

BE IT FURTHER RESOLVED, that the provisions of this resolution shall take effect immediately.

Trustee Taylor moved the approval of the resolution. The motion was seconded by Trustee Abel, which passed unanimously.

PUBLIC DISCUSSION

Community members commented on the many programs that they are enjoying. Others community members offered services and partnership with the library and comments on signage.

ADJOURNMENT

The meeting was adjourned at 8:03 p.m. via a motion made by Trustee Hickson and seconded by Trustee Abel, which passed unanimously.

Respectfully submitted

S. Smith-Brown